



Pine Trace Registration Checklist

- New Owner Information Page
- Vehicle Information Page
- Deed Restricted Community Page
- Pet Page
- Email Authorization
- Disclosure Summary
- Copy of executed Sales Contract
- \$125.00 payable to Watson Association Management, LLC (Non-refundable Processing Fee)

**Please make sure when submitting your package
all documents and fees are included.**

***Please submit and/or send all complete paperwork and fees to Watson Association Management, LLC office located at 1648 SE Port St. Lucie Blvd., Port St. Lucie, FL 34952**

*****You will be obligated to pay a \$100.00 Transfer fee upon acquiring Title to the property. This fee will be collected at closing.*****

1648 SE Port St. Lucie Blvd., Port St. Lucie, FL 34952
1410 Palm Coast Parkway NW, Palm Coast, FL 32137

Phone 772.871.0004 Fax 772.871.0005
Phone 386.246.9270 Fax 386.246.9271



Association Management

PROPERTY TRANSFER FORM

Property Address: _____ Date: _____

NEW OWNER INFORMATION:

Owner #1: _____ Active Military Service Member: ____ Yes ____ No

Owner #2: _____ Active Military Service Member: ____ Yes ____ No

Owner #1 Phone: _____ Owner #2 Phone: _____

Any other occupants? ____ If so, please list the name, age & relationship: _____

Present Address: _____

(Street, City, State, & Zip)

Do you intend to:

- ☐ Live in the home as a primary residence
- ☐ Maintain the home as a secondary residence
- ☐ Offer the home as a rental

Owner's employers name/Job Title: _____ No. of years there: _____

Address: _____ Phone: _____

Owner's employers name/Job Title: _____ No. of years there: _____

Address: _____ Phone: _____

Please list the name & number of the nearest relative in case of an emergency:

Name: _____ Phone: _____

Address: _____

- ♦ I/WE FULLY AUTHORIZE INVESTIGATION OF ALL ANSWERS AND REFERENCES GIVEN.
- ♦ I/WE HEREBY AGREE TO ABIDE BY ALL DOCUMENTS AND RULES & REGULATIONS OF P-TRACE PROPERTY OWNERS ASSOCIATION INC., A COPY OF WHICH DOCUMENT I HAVE RECEIVED FROM SELLER.

{IF SELLER FAILS TO PROVIDE A SET OF DOCUMENTS TO BUYER, A COPY WILL BE MADE AVAILABLE BY THE ASSOCIATION MANAGEMENT COMPANY AT A COST OF \$50.00 PER DOCUMENT COPY.}

PLEASE NOTE:

- ♦ A copy of the sales contract must be attached to this package.

Purchaser: _____ Date: _____

Purchaser: _____ Date: _____

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VEHICLE INFORMATION

Name: _____ Phone: _____

Name: _____ Phone: _____

Street Address: _____

City: _____ State: _____ Zip: _____

DESCRIPTION OF VEHICLE(S):

VEHICLE #1:

Make: _____ Model: _____ Year: _____

Color: _____ Gross Weight: _____ VIN: _____

Vehicle Tag: _____ State: _____

Registered to: _____

Street Address: _____

City: _____ State: _____ Zip: _____

VEHICLE #2:

Make: _____ Model: _____ Year: _____

Color: _____ Gross Weight: _____ VIN: _____

Vehicle Tag: _____ State: _____

Registered to: _____

Street Address: _____

City: _____ State: _____ Zip: _____

IF MORE THAN 2 VEHICLES – USE ADDITIONAL FORM

PLEASE NOTE:

- ☐ ALL INFORMATION ON THIS FORM MUST BE COMPLETED
- ☐ ANY CHANGES IN USE OR APPEARANCE OF THE ABOVE DESCRIBED VEHICLE (S) MUST BE SUBMITTED TO THE BOARD OF DIRECTORS WITH A NEW FORM

Signature: _____ Date: _____

Signature: _____ Date: _____

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DEED RESTRICTED COMMUNITY

I (we) understand that we are moving into a deed restricted community.
I (we) hereby agree to abide by all Documents and Rules and
Regulations of P-Trace POA. I (we) received a copy from the Seller.
If owner fails to provide a set of Documents to Purchaser, I (we) may
obtain a copy from the Association Management at a cost of \$50.00.

.

Purchaser signature_____

Date_____

Purchaser signature_____

Date_____



PLEASE ADVISE US OF ANY ANIMALS TO BE RESIDING IN THE HOME

- No pets shall be kept, bred, or maintained for any commercial purpose.
- No exotic pets are allowed.
- Dogs which are household pets shall always whenever they are outside a unit be confined on a leash held by a responsible person.
- An owner shall immediately pick up and remove any solid animal waste deposited by his pet on the properties, including the common areas and the exclusive neighborhood common area. THIS IS THE LAW

Pet? Yes _____ No _____

Pet Type: _____ Weight: _____ Age: _____ Color: _____ Sex: _____
Name: _____

Pet Type: _____ Weight: _____ Age: _____ Color: _____ Sex: _____
Name: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

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P-TRACE PROPERTY OWNERS ASSOCIATION INC

AUTHORIZATION AND CONSENT FOR NOTICE BY ELECTRONIC TRANSMISSION

Owner Name: _____

Property/Unit Address: _____

Home Phone #: _____ Cell #: _____

The Association may provide notice by electronic transmission in a manner authorized by law for meetings of the Board of Directors, Committee Meetings requiring notice under this section, and Annual and Special Meetings of the Members to any Member who has provided a facsimile number or e-mail address to the Association to be used for such purposes; however, a Member must consent in writing to receiving notice by electronic transmission.

By signing below, I/we hereby provide our written consent to Watson Association Management to provide notice of Board, Membership and Committee Meetings, and other such Notices as allowed by Florida Statute, to us by electronic transmission in lieu of other forms of Notice, consistent with the requirements of §718.112(1)b(d)6 and §720.303(2)(c)(1), Fla. Stat., at the email address(es) listed below.

All Owners of Record must sign below:

Owner #1:

Email Address: _____
(PRINT CLEARLY)

Signature: _____

Print Name: _____

Owner #2

Email Address: _____
(PRINT CLEARLY)

Signature: _____

Print Name: _____

The above written consent is effective until revoked in writing.



Disclosure Summary

P-Trace Property Owners Association, Inc.

1. As a purchaser of property in this community, you will be obligated to be a member of a Homeowner's Association.
2. You will be obligated to pay assessments to the Association, which assessments are subject to periodic change.
3. Your failure to pay these assessments could result in a lien on your property.
4. The restrictive covenants cannot be amended without the approval of the Association membership.
5. The statements contained in this disclosure form are only summary in nature, and, as a prospective purchaser, you should refer to the covenants and the Association governing documents.
6. These documents are matters of public record and can be obtained from the record office in the county where the property is located or from Watson Association Management, LLC for a fee.

Signature: _____ Date: _____

Signature: _____ Date: _____