



Pine Trace Registration Checklist

- New Owner Information Page
- Vehicle Information Page
- Deed Restricted Community Page
- Pet Page
- Email Authorization
- Disclosure Summary
- Copy of executed Sales Contract
- Non-refundable Processing Fee of \$125.00 payable to Watson Association Management, LLC

**Please make sure when submitting your package
all documents and fees are included.**

***Please submit and/or send all complete paperwork and fees to Watson Association Management, LLC office located at 430 NW Lake Whitney Place, Port St. Lucie, FL 34986**

You will be obligated to pay a \$100.00 Transfer fee upon acquiring Title to the property. This fee will be collected at closing.

430 NW Lake Whitney Place, Port St. Lucie, FL 34986
435 S. Yonge Street #3, Ormond Beach, FL 32174
1410 Palm Coast Parkway NW, Palm Coast, FL 32137

Phone 772.871.0004 Fax 772.871.0005
Phone 386.252.2661 Fax 386.673.4943
Phone 386.239.1555 Fax 386.246.9271

www.WatsonAssociationManagement.com



Association Management

PROPERTY TRANSFER FORM

Property Address: _____ Date: _____

NEW OWNER INFORMATION:

Owner #1: _____ Active Military Service Member: ____ Yes ____ No

Owner #2: _____ Active Military Service Member: ____ Yes ____ No

Owner #1 Phone: _____ Owner #2 Phone: _____

Any other occupants? ____ If so, please list the name, age & relationship: _____

Present Address: _____
(Street, City, State, & Zip)

Do you intend to:

- Live in the home as a primary residence
- Maintain the home as a secondary residence
- Offer the home as a rental

Owner's employers name/Job Title: _____ No. of years there: _____

Address: _____ Phone: _____

Owner's employers name/Job Title: _____ No. of years there: _____

Address: _____ Phone: _____

Please list the name & number of the nearest relative in case of an emergency:

Name: _____ Phone: _____

Address: _____

- ◆ I/WE FULLY AUTHORIZE INVESTIGATION OF ALL ANSWERS AND REFERENCES GIVEN.
- ◆ I/WE HEREBY AGREE TO ABIDE BY ALL DOCUMENTS AND RULES & REGULATIONS OF P-TRACE PROPERTY OWNERS ASSOCIATION INC., A COPY OF WHICH DOCUMENT I HAVE RECEIVED FROM SELLER.

{ IF SELLER FAILS TO PROVIDE A SET OF DOCUMENTS TO BUYER, A COPY WILL BE MADE AVAILABLE BY THE ASSOCIATION MANAGEMENT COMPANY AT A COST OF \$50.00 PER DOCUMENT COPY. }

PLEASE NOTE:

- ◆ A copy of the sales contract must be attached to this package.

Purchaser: _____ Date: _____

Purchaser: _____ Date: _____

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VEHICLE INFORMATION

Name: _____ Phone: _____
Name: _____ Phone: _____
Street Address: _____
City: _____ State: _____ Zip: _____

DESCRIPTION OF VEHICLE(S):

VEHICLE #1:

Make: _____ Model: _____ Year: _____
Color: _____ Gross Weight: _____ VIN: _____
Vehicle Tag: _____ State: _____
Registered to: _____
Street Address: _____
City: _____ State: _____ Zip: _____

VEHICLE #2:

Make: _____ Model: _____ Year: _____
Color: _____ Gross Weight: _____ VIN: _____
Vehicle Tag: _____ State: _____
Registered to: _____
Street Address: _____
City: _____ State: _____ Zip: _____

PLEASE NOTE:

- ALL INFORMATION ON THIS FORM MUST BE COMPLETED
- ANY CHANGES IN USE OR APPEARANCE OF THE ABOVE DESCRIBED VEHICLE (S) MUST BE SUBMITTED TO THE BOARD OF DIRECTORS WITH A NEW FORM

Signature: _____ Date: _____

Signature: _____ Date: _____

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DEED RESTRICTED COMMUNITY

I (we) understand that we are moving into a deed restricted community.
I (we) hereby agree to abide by all Documents and Rules and
Regulations of P-Trace POA. I (we) received a copy from the Seller.
If owner fails to provide a set of Documents to Purchaser, I (we) may
obtain a copy from the Association Management at a cost of \$50.00.

Purchaser signature _____
Date _____

Purchaser signature _____
Date _____

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PLEASE ADVISE US OF ANY ANIMALS TO BE RESIDING IN THE HOME

- No pets shall be kept, bred, or maintained for any commercial purpose.
- No exotic pets are allowed.
- Dogs which are household pets shall always whenever they are outside a unit be confined on a leash held by a responsible person.
- An owner shall immediately pick up and remove any solid animal waste deposited by his pet on the properties, including the common areas and the exclusive neighborhood common area. **THIS IS THE LAW**

Pet? Yes _____ No _____

Pet Type: _____ Weight: _____ Age: _____ Color: _____ Sex: _____
Name: _____

Pet Type: _____ Weight: _____ Age: _____ Color: _____ Sex: _____
Name: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

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EMAIL CONSENT FORM

New Florida statutes state it is against the law to send mass emails to owners without their written consent. By completing, signing, and returning this form, you are authorizing the Board of Directors of the P-Trace POA and Watson Association Management to send you information of the Association meetings, reports on actions taken by the Board at those meetings, violations, updates and/or special information. Your email address will not be used for any other purpose than those listed in the previous sentence.

We want to keep you better informed about the developments and issues regarding your investment as an owner in the P-Trace POA.

Yes

I authorize P-Trace POA and Watson Association Management to email me appropriate meeting notices, agendas, reports, violation letters and other information

Email Address: _____

Property Address: _____

Phone Number(s): _____

Signature(s): _____

Printed Name(s): _____

No

I do not want to receive emails from P-Trace POA and Watson Association Management.

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Disclosure Summary

P-Trace Property Owners Association, Inc.

1. As a purchaser of property in this community, you will be obligated to be a member of a Homeowner's Association.
2. You will be obligated to pay assessments to the Association, which assessments are subject to periodic change.
3. Your failure to pay these assessments could result in a lien on your property.
4. The restrictive covenants cannot be amended without the approval of the Association membership.
5. The statements contained in this disclosure form are only summary in nature, and, as a prospective purchaser, you should refer to the covenants and the Association governing documents.
6. These documents are matters of public record and can be obtained from the record office in the county where the property is located.

Signature: _____ Date: _____

Signature: _____ Date: _____

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