



Association Management

435 S. Yonge Street, Ste 3, Ormond Beach, FL 32174
386-252-2661 ~ 386-673-4943 FAX
CAMinfo@watsonrealtycorp.com

March 17, 2021

Dear OCEANS ATRIUM ONE Homeowners:

Watson Association Management is committed to providing the highest level of service to OCEANS ATRIUM ONE. We are pleased to inform you that we have been selected as your Community Association Management firm. We want to thank your Board of Directors for their due diligence in looking for professional management and for having chosen us.

We are pleased to introduce your management team **Marisa A. Rains, Regional Manager and Tiffany Pometto, Administrative Assistant**. All have years of experience in community association management and will work diligently to make OCEANS ATRIUM ONE the best it can be. You may reach them at 386-252-2661 or e-mail Marisa A. Rains directly at mrains@watsonrealtycorp.com and Tiffany Pometto directly at tpometto@watsonrealtycorp.com.

As we move forward with the transition, please feel free to contact us with any questions or concerns. It is important that we have current and correct email information for each owner. In order to ensure that we have this information, please complete the enclosed **Owner Information and E-mail Consent form** and return to our office as soon as possible so that we may update our records accordingly. You may also email this information to caminfo@watsonrealtycorp.com

OCEANS ATRIUM ONE will be transitioned to Alliance Association Bank. You will be receiving a new coupon book for making your association payments. In addition, we are excited to offer you four (4) additional ways to pay:

Option 1 – Use the ACH (Recurring Automatic Debit)

This option will allow us to automatically debit your bank account when the assessment is due. If you wish to use this service, we have provided the enclosed form to be filled out, signed, attached to a voided check for the account you wish to debit, and returned to our office for processing. We ask that you remit the form at least 15 days prior to the 1st of the month in which the payment is due, to allow for proper processing. If using this option, your bank account will be debited between the 3rd and the 5th of the month the assessment is due.

Option 2 – Payments by Mail

This option will allow you to remit your assessment by mail, coupons/statements will be mailed to you in the very near future.

Please make the checks payable to OCEANS ATRIUM ONE and include your assigned account number which is found on your coupon/statement.

Mail your check along with the enclosed remittance coupon to:
OCEANS ATRIUM ONE CONDOMINIUM ASSOCIATION
c/o Watson Association Management
PO Box 621023
Orlando, FL 32862-1023

Option 3 – Your Bank’s Online Bill Pay

This option will allow you to set up OCEANS ATRIUM ONE as a payee with your bank’s online banking bill pay. If you currently use this method of payment, please make sure you change the bill pay set up exactly as follows to avoid your check being returned to your bank:

Payee: OCEANS ATRIUM ONE CONDOMINIUM ASSOCIATION
Address: c/o Watson Association Management
PO Box 621023
Orlando, FL 32862-1023

Option 4 – Online Payment via our Website - www.watsonassociationmanagement.com

This option will allow you to pay your assessment thru our management website payment portal. Once you navigate to www.watsonassociationmanagement.com, click your community name, **OCEANS ATRIUM ONE**, and click Pay Online. You will then be directed to choose a payment option of either a one-time e-check payment or a credit card payment. Your Association ID is **QAO**.

Caliber Portal

In addition, **once we have your current E-Mail Address** you will be receiving either an e-mail or letter (if you have not provided your e-mail address) for access to the Caliber Portal. This portal will allow you to view your account, view any violations that may have been sent regarding your property, and place and track work orders you have submitted.

Please feel free to contact our office in Ormond Beach if you have any questions. Our office hours are 9am-5pm daily. For after-hour emergencies simply contact our main number and your call will be promptly answered and dispatched to the manager.

We welcome the opportunity to serve your community and we remain committed to continually improving our service. We hope to see you at the Association meetings.

Sincerely,

The Staff of Watson Association Management