Venetian Villas Unit Owners Association, Inc.
Architectural Review Board Application

This request form is to be completed by the homeowner and submitted to the Manager of the Association who will submit the application to the Board of Directors who serve as the Architectural Review Board for approval of **any** exterior alteration including landscaping (mature height in excess of 4 feet) and replacement of any exterior item. The Board must approve the application **before** any work commences. All requests must conform to the local zoning and building codes. If you have any questions concerning this application, please refer to your Sixth Amended and Restated Declaration.

Name:_____Lot Number: _____
Address:_____Phone:_____Email: _____
Contractor:_____Phone:_____
Other: _____

Please provide:
Complete description of the project/improvement (use space below). Type of materials to be used and sample of colors if applicable.

One copy of the following that are applicable:

(1) blueprints or drawings, pictures, brochures
(2) site plans locating the house footprint, fence (if any), (3) landscape plans and (4) tree removal site plans.

Description of request:
_____
_____

Terms & Conditions: If the application is approved, owners must obtain all necessary permits from the city and post the permit in a visible area on the lot before the commencement of work. Approval of the application is contingent upon this requirement. Any failure to obtain said permits voids any ARB approval and any work begun is a violation of VVUOA Governing Documents. The exterior area of the building/lot that is altered becomes the sole responsibility of the owner and is no longer the responsibility of the Association for the exterior maintenance of the area altered.

Liability: I, the undersigned homeowner, take full responsibility and I am personally liable for any damage that might occur to Venetian Villas Unit Owners Association, Inc.'s property during this project.

_____ _____
Homeowner's Signature Date

_____ _____
Reviewed by Date

___Approved ___Denied

Comments:_____
_____

Please submit the application to: **Venetian Villas Unit Owners Association, Inc.**
Watson Association Management, 435 S. Yonge Street, Suite 3, Ormond Beach, FL 32174 mvalery@watsonrealtycorp.com or Fax 386-673-4943