

Bent Pine Preserve Homeowners Association *Design Review Board (DRB)*

Request for Change (Addition, Modification, or Replacement)

Name:		
Address:		Email:
Date Submitted:	Lot #:	Phone:

Type of Change Requested

<input type="checkbox"/>	Driveway, Walkway, Patio
<input type="checkbox"/>	Exterior Painting
<input type="checkbox"/>	Entrance/Garage Doors or Windows
<input type="checkbox"/>	Exterior Lighting
<input type="checkbox"/>	Fences, Privacy Walls/Screens
<input type="checkbox"/>	Generator, Propane Tank, Air Con
<input type="checkbox"/>	Gutters
<input type="checkbox"/>	Hurricane/Ornamental Shutters/Screens
<input type="checkbox"/>	Landscaping
<input type="checkbox"/>	Pools/ Spas and Related Equipment
<input type="checkbox"/>	Roofing
<input type="checkbox"/>	Satellite Dishes
<input type="checkbox"/>	Screen enclosure/Lanai
<input type="checkbox"/>	Other (Describe)

Written Description of Work

Proposed Start Date: _____ **End Date:** _____

Attachments

Check and submit all that apply

<input type="checkbox"/>	Plan Diagram/ Blueprints
<input type="checkbox"/>	Photos
<input type="checkbox"/>	Color and/or Material Sample
<input type="checkbox"/>	Site Plan or Survey
<input type="checkbox"/>	Landscape Plan w/ plant and tree names
<input type="checkbox"/>	Certificate of contractor Liability Insurance & License
<input type="checkbox"/>	Other (Describe)

Homeowner Responsibilities:

1. Submit 1 type of change per request.
2. If work doesn't start within 6 months, you MUST resubmit again . Work must be done Mon – Sat (9AM-6PM).
3. Homeowner agrees to obtain ALL permits if required by Indian River County.
4. Any damage to Common Area or other properties must be repaired by Homeowner.
5. Homeowner is responsible for any garbage or construction debris. If not done, HOA will assess for removal.
6. Work cannot start without DRB approval.
7. Homeowner must notify Watson within 5 days upon project completion.

Homeowner Signature: _____

SUBMIT 1 of 3 WAYS :

Watson Portal: (<https://portal.WatsonAssociationManagement.com>)

Email: Hleide@watsonrealtycorp.com AND CC jbarrera@watsonrealtycorp.com

Mail: Bent Pine Preserve HOA c/o Watson Association Management ATTN: H. Leide
430 Lake Whitney Place, Port St. Lucie FL 34986

Version 3.0 6/1/23

DO NOT WRITE BELOW THIS LINE

Date Received by DRB: _____ Recommendation Date: _____

RECOMMENDATION: APPROVE ____ APPROVE w/CONDITIONS ____ DENY ____
WITHDRAWN NEED ADD'L INFORMATION OTHER

COMMENTS:

CONDITIONS:

Date Submitted to Watson: _____