



Association Management

NOTICE OF INTENT TO SELL/LEASE FORM (CIRCLE ONE)

Name: _____

Address of property for Sale or Lease: _____

Mailing Address: _____

Email: _____ Home#: _____

Work #: _____ Cell#: _____

*** Property for Sale/Lease by Owner or Realtor ***

Check One: Realtor: _____ For Sale/Lease by Owner: _____

If by Realtor: Company _____

Agent Name: _____ Agent Phone#: _____

Agent Email: _____ Date of Listing: _____

*** New Resident Form Policy ***

All prospective Buyers/Tenants must submit an Application at least Thirty business (30) days in advance of occupancy for Board of Directors review and approval.

*******PURCHASERS MUST OWN THEIR UNIT FOR TWO (2) YEARS PRIOR TO LEASING*******

*** Governing Documents ***

Owners and Tenants are responsible for the actions of themselves, their family, friends, relatives, guests and visitors at all times. They must adhere to the governing documents and the rules and regulations of the association. Copies of any documents should be provided to the new owner/tenant by the previous owner/landlord or Real Estate Agent.

*** Signatures ***

I will supply a copy of the documents and rules and regulations to the Purchaser/Realtor or Tenant or I will acquire a set of the forms for the new owner/tenant from the Management Company. Each named person on the deed should sign below.

Signature of Owner: _____ Date: _____

Signature of Owner: _____ Date: _____

Signature of Owner: _____ Date: _____

430 NW Lake Whitney Place, Port St. Lucie, FL 34986
435 S. Yonge Street #3, Ormond Beach, FL 32174
1410 Palm Coast Parkway NW, Palm Coast, FL 32137

Phone 772.871.0004 Fax 772.871.0005
Phone 386.252.2661 Fax 386.673.4943
Phone 386.239.1555 Fax 386.246.9271