



Harbour Beach Resort Checklist

- Application Page
- Vehicle Information Page
- Deed Page
- Email Consent form
- Authorization for Screening form
- Photo ID (must be legible)
- Disclosure Summary
- Voting Certificate
- Copy of executed Sales Contract
- Non-refundable Processing fee of \$100.00 payable to Watson Association Management
- Screening fee of \$50.00 payable to Harbour Beach Resort

* All Resale Applications **MUST** have **FIFTEEN (15) days** after the application is complete for Board review and/or Association Interview date. The **FIFTEEN (15) day** review **ONLY starts when application is complete and turned over to the Association not when application is received by Management.**

* If an application is submitted that is **NOT** complete, it will **NOT** be accepted and/or processed. Please ensure that you have all the required information, forms and signatures to avoid any delay(s) in the approval of your application.

Please make sure when submitting your application all documents and fees are included.

430 NW Lake Whitney Place, Port St. Lucie, FL 34986
435 S. Yonge Street #3, Ormond Beach, FL 32174
1410 Palm Coast Parkway NW, Palm Coast, FL 32137

Phone 772.871.0004 Fax 772.871.0005
Phone 386.252.2661 Fax 386.673.4943
Phone 386.239.1555 Fax 386.246.9271



Association Management

RESALE APPLICATION

Date: _____ Property Address: _____

Applicant Name: _____

Co-Applciant Name: _____

Present Address: _____

Applicant Phone: _____ Co-Applciant Phone: _____

It is understood that each unit, other than the Commercial Units, shall be used only for transient, residential purposes and MAY NOT be utilized as the unit owner's Homestead.

It is understood that NO PETS are allowed on condominium property.

Applicants employers name: _____ No. of years there _____

Address: _____ Phone #: _____

Co-Applciant's employers name: _____ No. of years there _____

Address: _____ Phone #: _____

I/WE HEREBY AGREE TO ABIDE BY ALL DOCUMENTS AND RULES & REGULATIONS OF HARBOUR BEACH RESORT, A COPY OF WHICH DOCUMENT I HAVE RECEIVED FROM SELLER/LESSOR.

(IF SELLER/LESSOR FAILS TO PROVIDE A SET OF DOCUMENTS TO BUYER/LESSEE, A COPY WILL BE MADE AVAILABLE BY THE ASSOCIATION MANAGEMENT COMPANY AT A COST OF \$50.00 PER DOCUMENT COPY.)

PURCHASER: _____ Date: _____
Signature(s)

PURCHASER: _____ Date: _____
Printed Name(s)

PURCHASER: _____ Date: _____
Signature(s)

PURCHASER: _____ Date: _____
Printed Name(s)

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Association Management

VEHICLE INFORMATION

Name: _____ Phone: _____
Name: _____ Phone: _____
Street Address: _____
City: _____ State: _____ Zip: _____

DESCRIPTION OF VEHICLE(S):

VEHICLE #1:

Make: _____ Model: _____ Year: _____
Color: _____ Gross Weight: _____ VIN: _____
Vehicle Tag: _____ State: _____
Registered to: _____
Street Address: _____
City: _____ State: _____ Zip: _____

VEHICLE #2:

Make: _____ Model: _____ Year: _____
Color: _____ Gross Weight: _____ VIN: _____
Vehicle Tag: _____ State: _____
Registered to: _____
Street Address: _____
City: _____ State: _____ Zip: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

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**Deed Restricted Community**

I/We understand that we are moving into a deed-restricted community. I/We hereby agree to abide by all Documents and Rules and Regulations of HARBOUR BEACH RESORT, a copy of which I/We have received from the owner.

It is understood that each unit, other than the Commercial Units, shall be used only for transient, residential purposes and **MAY NOT** be utilized as the unit owner's Homestead.

It is understood that **NO PETS** are allowed on condominium property.

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Buyer
Signature _____ Date: _____

Buyer
Signature _____ Date: _____

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EMAIL CONSENT FORM

A new Florida statute states it is against the law to send mass emails to owners without their written consents. By completing, signing, and returning this form, you are authorizing the Board of Directors of the HARBOUR BEACH RESORT and Watson Association Management to email notifications of Association meetings, minutes or other correspondence in lieu of receiving them by regular mail. Your email address will **not** be used for any other purpose than those listed in the previous sentence.

I also understand that Annual owner meetings and Special Meetings requiring membership voting or establishing a quorum will NOT be sent via E Mail but via regular or certified mail as prescribed by law.

Yes

I authorize HARBOUR BEACH RESORT and Watson Association Management to email me appropriate meeting notices, minutes, reports, and other correspondence.

Email Address: _____

Phone Number(s): _____

Unit Address: _____

Signature(s): _____

Printed Name(s): _____

No

I do not want to receive emails from HARBOUR BEACH RESORT and Watson Association Management.

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**A SEPARATE AUTHORIZATION FORM IS REQUIRED FOR EACH APPLICANT
AND A LEGIBLE COPY OF PHOTO ID MUST BE INCLUDED**

GENERAL AUTHORIZATION FOR APPLICANT SCREENING

Applicant Name: _____ **DOB:** _____

Social Security Number: _____ **Phone:** _____

Present Address: _____

City: _____ **State:** _____ **Zip:** _____

Previous Address: _____

City: _____ **State:** _____ **Zip:** _____

Applicant hereby Authorizes Harbour Beach Resort and its Agent, Watson Association Management, LLC, to obtain and verify a social security number, and criminal background screening, and credit check as required to process his/her application for residency.

Applicant agrees to indemnify and hold harmless Harbour Beach Resort and Watson Association Management, LLC., their employees, managers, officers and directors, affiliates, subcontractors , and agents from any loss, expense or damage which may result directly or indirectly from information or reports furnished by Watson Association Management, LLC.

Applicant Signature: _____

Date: _____

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Disclosure Summary For HARBOUR BEACH RESORT

1. As a purchaser of property in this community, you will be obligated to be a member of an association.
2. There have been recorded restrictive covenants governing the use and occupancy of properties in this community.
3. You will be obligated to pay maintenance assessments to the association. The current amount is **\$500.00 per month**. Assessments may be subject to periodic change.
4. You may be obligated to pay a special assessment to the respective municipality, county, or special district. All assessments are subject to periodic change.
5. Your failure to pay any of these assessments could result in a lien on your property.
6. The statements contained in this disclosure form are only summary in nature and, as a prospective purchaser you should refer to the covenants and the association governing documents before purchasing property.
7. These documents are matters of public record and can be obtained from the record office in the county where the property is located or from Madeira Villa Association for a fee.

Purchaser: _____ Date: _____

Purchaser: _____ Date: _____

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(SALES ONLY)

VOTING CERTIFICATE
Harbour Beach Resort

Know all men by these present, that the undersigned is the record owner (s) In HARBOUR BEACH RESORT shown below, and hereby constitutes, appoints and designates:

(Insert one owners name above)

As the voting representative for the HARBOUR BEACH RESORT unit owned by said undersigned pursuant to the by-laws of the Association.

The voting representative is hereby authorized and empowered to act in the capacity herein set forth until the undersigned otherwise modifies or evokes the authority set forth in this voting certificate.

Dated this _____ day of _____, 20____.

Signature

Signature

(Unit owner's signature – If jointly-owned, both owners' signatures required)

Property Address _____
Daytona Beach, Florida 32118

When there is a corporation or partnership as owners of the property, then a voting representative must be appointed by the corporation or partnership and becomes the representative. All owners must sign this form to acknowledge this appointment.

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