



RESIDENT ACCESS FORM
FOR SALES, NEW LEASES & LEASE RENEWALS

OWNER INFORMATION

Lot# Property Address:

Legal Owner Name(s) Phone
Legal Owner Name(s) Phone

Mailing Address (IF DIFFERENT THAN ABOVE)

EMAIL ADDRESS:

Number of Children in home Total number of people living at address

Emergency Contact Emergency Contact Number

Lawn Care: Pest Control:
Pool/Cleaning: Other Service:

RESALE INFORMATION FOR SALES ONLY

Title Co. Rep Name & Phone:

TENANT INFORMATION

Tenant Name(s) Phone
Tenant Name(s) Phone

EMAIL ADDRESS:

Number of Children in home Total number of people living at address

Emergency Contact Emergency Contact Phone

NAME(S) OF ALL PERSON(S) RESIDING, GATE CARDS & POOL KEY #'S

Name Gate Card #
Name Gate Card #
Name Gate Card #
Name Gate Card #
Name POOL KEY #

VEHICLES REGISTERED AT PORTOFINO SHORES:

Make Model Color Year Lic.PI# Bar Code
Make Model Color Year Lic.PI# Bar Code
Make Model Color Year Lic.PI# Bar Code
Make Model Color Year Lic.PI# Bar Code

PERMANENT VISITOR LIST ONLY THREE NAMES ALLOWED (i.e. relatives)

Name Name Name

Date Submitted: