



Checklist and Instruction Page

Please use this checklist to help ensure your application is complete and ready to be submitted.

- **For Sales:**
 - A current application from www.WatsonAssociationManagement.com
 - A copy of the **signed contract**
 - Realtor information
 - **Title Company information**
 - Non-refundable Processing Fee for Watson Association Management, LLC
 - \$125.00 or
 - \$150.00 for a ***RUSH** application (*see below*)
- **For Leases:**
 - A current application from www.WatsonAssociationManagement.com
 - A copy of the **signed Lease Agreement**
 - Realtor information (*if applicable*)
 - Non-refundable Processing Fee for Watson Association Management, LLC
 - \$125.00 or
 - \$150.00 for a ***RUSH** application (*see below*)

* An application is considered a **RUSH** when the Closing/Lease date is **TWO (2) weeks** from the date you submit your Lease/Resale application.

* If an application is submitted that is **NOT** complete, it will **NOT** be accepted and/or processed. Please ensure that you have all the required information, forms and signatures to avoid any delay(s) in the approval of your application.

***Please submit and/or send all complete applications and fees to Watson Association Management office located at 430 NW Lake Whitney Place, Port St. Lucie, FL 34986**

430 NW Lake Whitney Place, Port St. Lucie, FL 34986
435 S. Yonge Street #3, Ormond Beach, FL 32174
1410 Palm Coast Parkway NW, Palm Coast, FL 32137

Phone 772.871.0004 Fax 772.871.0005
Phone 386.252.2661 Fax 386.673.4943
Phone 386.239.1555 Fax 386.246.9271



Association Management

LEASE/RESALE APPLICATION

PLEASE ALLOW THIRTY (30) BUSINESS DAYS FOR PROCESSING

Date _____ Unit # _____

INFORMATION CONCERNING APPLICANT(S):

NAME: _____ TITLE _____

NAME: _____ TITLE _____

BUSINESS NAME: _____ Phone _____

MAILING ADDRESS: _____

NATURE OF BUSINESS: _____

DATE ESTABLISHED: _____

CONTACT PERSON IN CASE OF EMERGENCY _____

Phone _____ Relationship _____

I (we) fully authorize investigation of all answers and references given.

*I (we) hereby agree to abide by all documents and Rules and Regulations of **Port St. Lucie Medical Plaza**, a copy of which was received from the Lessor/Seller.*

If seller fails to provide a set of Documents to Buyer, a copy may be obtained from Association Management at a cost of \$50.00.

*Owner and/or Lessee agree that the terms of the **attached lease/contract** are within the requirements of the Port St. Lucie Medical Plaza Rules & Regulations.*

I agree that I will not rent or sell to any person who has not been approved by the Association. Renters are not permitted to sub-lease their premises.

Owner and/ or Lessee must provide a copy of the Sales Contract or Lease Agreement with application.

PURCHASER/LESSEE _____ **DATE** _____

PURCHASER/LESSEE _____ **DATE** _____

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**DISCLOSURE SUMMARY
FOR
Port St Lucie Medical Plaza**

1. As a purchaser of property in Port St Lucie Medical Plaza, you will be obligated to be a member of an Association.
2. There have been or will be recorded restrictive covenants governing the use and occupancy of units in this business park.
3. You will be obligated to pay assessments to the association. Assessments may be subject to periodic change. You will also be obligated to pay any special assessments imposed by the association. Such special assessments may be subject to change.
4. You may be obligated to pay a special assessment to the respective municipality, county, or special district. All assessments are subject to periodic change.
5. Your failure to pay special assessments or assessments levied by a mandatory homeowners' association could result in a lien on your property.
6. The developer may have the right to amend the restrictive covenants without the approval of the association membership or the approval of the parcel owners.
7. The statements contained in this disclosure form are only summary in nature, and, as a prospective purchaser, you should refer to the covenants and the association governing documents before purchasing property.
8. These documents are either matters of public record and can be obtained from the record office in the county where the property is located or are not recorded and can be obtained from the developer.

Purchaser: _____ Date: _____

Purchaser: _____ Date: _____

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(SALES ONLY)

VOTING CERTIFICATE
Port St. Lucie Medical Plaza

KNOW ALL MEN BY THESE PRESENT, THAT THE UNDERSIGNED IS THE RECORD OWNER (S) IN PORT ST. LUCIE MEDICAL PLAZA, AND HEREBY CONSTITUTES, APPOINTS AND DESIGNATES:

(Insert one owners name above)

As the voting representative for the COMMERCIAL CONDOMINIUM unit owned by said undersigned pursuant to the by-laws of the Association.

The voting representative is hereby authorized and empowered to act in the capacity herein set forth until the undersigned otherwise modifies or evokes the authority set forth in this voting certificate.

DATED THIS _____ DAY OF _____, 20__.

Signature

(Unit owner's signature – If jointly-owned, both owners' signatures required)

Signature

Property Address _____
Port Saint Lucie, Florida 34952

When there is a corporation or partnership as owners of the property, then a voting representative must be appointed by the corporation or partnership and becomes the representative. All owners must sign this form to acknowledge this appointment.

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