

Tomoka Meadows Homeowners Association, Inc.

C/O Watson Association Management, LLC

430 NW Lake Whitney Place

Port St. Lucie, FL 34986

772-871-0004-Office 772-871-0005-Fax

paminfo@watsonrealtycorp.com

**OWNER INFORMATION SHEET**

In order to keep our records updated and properly communicate with you, we ask that you provide us with the following information:

OWNER(S) NAME: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

TENANT NAME (if any): \_\_\_\_\_

Lease start date: \_\_\_\_\_ Lease end date: \_\_\_\_\_

AWAY ADDRESS: \_\_\_\_\_

MAILING ADDRESS WILL BE: ☐ PROPERTY ADDRESS ☐ AWAY ADDRESS

LOCAL PHONE NUMBER: \_\_\_\_\_ AWAY PHONE NUMBER: \_\_\_\_\_

In order to keep our records accurate at all times, please let us know when there is a change in your mailing address by calling (772) 871-0004, e-mailing us at [paminfo@WatsonAssociationManagement.com](mailto:paminfo@WatsonAssociationManagement.com) or by going to the Watson Association Management website at [www.WatsonAssociationManagement.com](http://www.WatsonAssociationManagement.com), click Forward My Mail and fill in the form provided.

**EMAIL AUTHORIZATION**

We will be utilizing email to communicate important developments and issues regarding your investment as an owner in Tomoka Meadows. In order to keep you informed we must receive your email address and authorization below. Without this information, you will receive only required communications by mail but will miss other important communications. Providing your email address will also allow access to the secure online portal and mobile app.

**Yes**  
☐ I authorize Tomoka Meadows Homeowners Association, Inc. and Watson Association Management to e-mail me appropriate meeting notices, agendas, reports, and other community information.

**Email Address:** \_\_\_\_\_  
**(PRINT)**

**Signature(s):** \_\_\_\_\_

**Printed Name(s):** \_\_\_\_\_

**No**  
☐ I do not want to receive emails from Tomoka Meadows Homeowners Association, Inc. and Watson Association Management.

To comply with Florida state statutes regarding mass emails, we require your written consent above. By completing, signing, and returning this form, you are authorizing the Board of Directors of Tomoka Meadows Homeowners Association, Inc. and Watson Association Management to send you information regarding association meetings, reports on actions taken by the Board, and updates or special information. Additionally, you will have access to the secure online portal and mobile app. Your email address will **NOT** be shared or used for any other purpose.