

# Southwood Owners Association

C/O Watson Association Management, LLC  
1410 Palm Coast Pkwy, NW Palm Coast, FL 32137

## OWNER INFORMATION SHEET

In order to keep our records updated we are asking that you provide us with the current information.

OWNER(S) NAME: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

TENANT NAME (if any): \_\_\_\_\_

Lease start date: \_\_\_\_\_ Lease end date: \_\_\_\_\_

AWAY ADDRESS: \_\_\_\_\_

CURRENT MAILING ADDRESS:  PROPERTY ADDRESS  AWAY ADDRESS

LOCAL PHONE NUMBER: \_\_\_\_\_ AWAY PHONE NUMBER: \_\_\_\_\_

In order to keep our records accurate at all times please let us know when you want us to change your mailing address by either calling us at 904-436-1447, faxing a written request to 386-246-9271, or by going to the Watson/Pinnacle Association Management web site at [www.watsonassociationmanagement.com](http://www.watsonassociationmanagement.com) click on "our properties", then "Southwood Owners Association", click on "Forward My Mail"

## EMAIL AUTHORIZATION

New Florida Statutes state it is against the law to send mass emails to owners without their written consent. By completing, signing, and returning this form, you are authorizing the Board of Directors of Southwood Owners Association, Inc. and Watson/Pinnacle Association Management to send you information of the association meetings; reports on actions taken by the Board at those meetings and updates or special information. Your email address will **not** be used for any other purpose than those listed in the previous sentence.

We want to keep you better informed about the developments and issues regarding your investment as an owner in the Southwood Owners Association, Inc.

### Yes



I authorize Southwood Owners Association, Inc. and Watson/Pinnacle Association Management to email me appropriate meeting notices, agendas, reports, and other information.

Email Address: \_\_\_\_\_  
(PRINT CLEARLY)

Signature(s): \_\_\_\_\_

Print Your Name(s): \_\_\_\_\_

**Return this form to: [SueWilson@WatsonRealtyCorp.com](mailto:SueWilson@WatsonRealtyCorp.com)**