

Oak Alley Property Owner's Association

Architectural Review Committee Application
c/o Watson Association Management LLC
1648 SE Port St Lucie Blvd., Port St Lucie, FL 34952
Email to: paminfo@Watsonrealtycorp.com

DO NOT PROCEED UNTIL ARC MAKES A DETERMINATION ON YOUR APPLICATION

Date: _____
Homeowner's Name(s): _____
Property Address: _____
Phone: _____ Email: _____
Est. Start Date: _____ Est. Completion: _____

Proposed Work Details

___Landscape ___Painting ___Pool/Spa ___Patio/Driveway ___Other

Work will be performed by: ___Homeowner ___Contractor

ATTACHMENTS

___Survey/Plot plan marking locations ___Plans/Detail Sketches ___Paint Color Sample
___Picture of Proposed Work/Area ___Copy of Contractor Licenses/Insurance (if applicable)

Any alterations which may affect adjoining neighbors require acknowledgement from those who may be affected.

Name: _____ Address: _____
Name: _____ Address: _____

DISCLAIMER/RELEASE

Oak Alley Property Owner's Association, (Oak Alley), Board of Directors, (Board), the Architectural Review Committee, (ARC), members, the property management partner or its representatives will not be held responsible for any landscaping or damage incurred by any homeowner or vendor/contractor pertaining to any installations made to said property. Furthermore, it is the homeowner's responsibility to hire only licensed and insured vendors/contractors.

If requested, a copy of the building permit will be provided to the property management company prior to the installation of construction to said property. Also, if requested, a copy of a signed county inspection approval will be provided upon completion. At any time, Oak Alley Board of Directors and/or the property management company may ask for documents and has the right to demand that said installation and/or construction on be removed immediately if said modification is not what was approved by the ARC.

Permission is hereby granted for members of the ARC and appropriate Oak Alley representatives to enter said property to make reasonable observations and inspections of the alteration request and completed project. I have read and understand the Declarations, By-Laws, and the ARC Standards and Guidelines of the Oak Alley POA, as well as the attached Homeowner Affidavit. I will, upon completion of all work, notify the property management company.

Homeowner's Signature: _____ Date: _____

Architecture Review Committee Use Only

___Approved ___Approved with Conditions ___Disapproved ___Information Needed

Explanation: _____

ARC Member: _____ Date: _____

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HOMEOWNER'S AFFIDAVIT

I have read, understand, and agree to abide by the Declaration of Covenants, Conditions, and Restrictions of the Oak Alley Property Owner's Association. In return for approval, I agree to be responsible for the following:

- All losses caused to others, including common areas, as a result of this undertaking, whether caused by me or others;
- To comply with all state and local building codes;
- Any encroachment(s);
- To comply with the conditions of acceptance (if any);
- To complete the project according to the approved plans. If the alteration is not completed as approved, said approval will be revoked and the modification shall be removed by the owner at the owner's expense;
- The Homeowner assumes maintenance responsibility for any new landscaping;
- The Homeowner is responsible for any costs associated with irrigation modifications as a result of this alteration. Modifications required are the Homeowner's expense;
- The Homeowner cannot give permission to vendors/contractors to enter any Preserve areas or Preserve Easements without written approval from the ARC;
- The Homeowner is responsible for ensuring that areas affected by the project construction (i.e. landscaping, irrigation, common areas, etc.) are restored to their original condition. The Homeowner will be notified of any deficiencies in writing and will be asked to correct any damages. Failing that, the Homeowner is responsible for all costs necessary for the POA to properly restore the area.

I also understand that the ARC does not review and assumes no responsibility for the structural adequacy, capacity or safety features of the proposed construction, alteration or addition; or for performance, workmanship, or quality of work of any contractor or of the completed alteration or description.

I agree to abide by the decision of the Architectural Review Committee. If the alteration is not completed as approved with the specifications submitted in this application and I refuse to correct or remove the alteration, I may be subject to court action by the association. In such event, I shall be responsible for all reasonable attorneys' fees.

Homeowner Signature: _____

Date: _____

Oak Alley ARC Form
ARC Application Checklist for Applicants

Please provide the following that are applicable to your application.

- _____ Copy of survey indicating. where property modification will be. (Not needed for direct TV, house painting or planting in existing beds)
- _____ Plans from contractor or property owner including size, color and location
- _____ Copy of contractor's License and Insurance
- _____ Paint sample or color names if painting
- _____ Photo/brochure showing material if applicable
- _____ Photos of where property modification will take place
- _____ Copy of building permit once approved, if needed

Return Completed And All Material With Signed Application To Management Company.

**OAK ALLEY POA
ARCHITECTURAL REVIEW COMMITTEE**

**Meets on the Second Monday of the month or as
needed. All applications should be into
Watson Association Management
by that prior Friday.**