## WINTERLAKES PROPERTY OWNERS ASSOCIATION, INC. Architectural Modification Committee (ARC) Application

EMAIL APPLICATION, SURVEY, & ATTACHMENTS TO: paminfo@watsonrealtycorp.com

WATSON ASSOCIATION MANAGEMENT: (772) 871-0004

Owner's Name					
Property Address	Email				
Mailing Address		City	State	Zip	
Phone (s) Home	Cell	Other	Fax		
	claration of Covenants and Restrict lelines. I hereby request your conse		U ,	ation must conform to this approval ns and/or additions to my property.	
() *Fence	() Swimming Pool	() Screen Enclosure	() Patio	() Landscaping	
() Satellite Dish	() Painting	() Hurricane Shutters	() Other		
Summary Description (P	lease attach any additional required	information including required it	tems listed below):		

**Please submit the following for approval:** 1: <u>Application</u> 2: <u>Proposed Plans & Specifications</u> 3: <u>Property Survey</u> that shows the locations and dimensions of the proposed change, alteration, renovation or addition <u>marked on the survey</u>. 4: <u>Other</u> required information necessary for approval <u>Note:</u> Applications should include copies of the survey, drawings and/or color sample (paint chips with MFG name and number) to be considered complete. Processing will be delayed for incomplete applications.

 ${\bf I}$  hereby understand and agree to the following conditions:

- 1. No work will begin until written approval is received from the Association.
- 2. Processing will be delayed for incomplete applications.
- 3. All work will be done expeditiously once commenced and will be done in a professional manner by a licensed contractor or myself. I agree to have all work complete within twelve (12) months or agree to re-apply if this cannot be accomplished.
- 4. All work will be performed timely and in a manner that will minimize interference and inconvenience to other residents.
- 5. I assume all liability and will be responsible for any and all damages to other lots and /or common area, which may result from performance of this work.
- 6. I am responsible for the conduct of all persons, agents, contractors, subcontractors and employees who are connected with this work. I will be responsible for verifying the license and insurance for any contractor.
- 7. I am responsible for complying with all applicable federal, state and local laws, codes, regulations and requirements in connection with this work. I will obtain any necessary governmental permits and approval for the work.
- 8. Upon receipt Watson will forward the ARC Application to the Association. A decision by the Association may take up to 45 days. I will be notified in writing when the application is either approved or denied by the Association.
- 9. No request for approval shall be valid or require any action unless and until all Assessments on the applicable Lot have been paid in full or if any other violation of the Declaration or the Association rules and regulation remains uncorrected.
- **10.** All work performed regarding any architectural approval is subject to verification by the Modification Committee for compliance. Owner shall submit written notification to management when the modification is complete for inspection purposes.
- 11. \* Fence applications if there is an easement on your lot and there is a fence installed in the easement, the homeowner will have to at their expense take up the fence for any work that needs to be done in that easement.

## All homeowners are responsible for following the Declaration of Covenants and Restrictions along with the guidelines of the Association and any other Board approved rules or regulations when making any exterior modifications.

Signature of Owner(s):		Date:				
Do NOT write below this line						
This Application is hereby:	( ) Approved		() Disapproved			
Date	Signature					
Comments/Stipulations to Approval/Reasons for Denial:						
Date Received from Owner		_Mailed to Committee	Mailed to Owner			