

Bay Tree HOA - Hosted Event Request

It is allowed for homeowners to "host" scheduled events at the clubhouse under certain circumstances so long as they complete the request form and all guests and visitors follow the clubhouse rules.

Reference the HOA Rules and the Clubhouse rules.

<https://www.watsonassociationmanagement.com/communities/bay-tree-hoa/>

These Rules and the specific rules included in this form apply to Hosted Events:

1. All Hosted Events with guests or visitors should be reserved ahead of time, at least 7 days in advance. Approved events will be posted to the Community Events Calendar.
2. Homeowners should limit hosted events up to 2 per year. Exceptions may be made with approval from the Bay Tree HOA board.
3. Priority scheduling is given to the social functions of the community as defined by the Bay Tree HOA Social Committee.
4. No outside clubs, groups, or organizations are allowed to use the clubhouse.
5. Cleanup of the clubhouse and facilities is the responsibility of the resident who scheduled the Hosted Event. The entire clubhouse should be fully cleaned returned to its original condition. Should additional cleanup be necessary at the sole discretion of the board, the Host of the event is responsible for the cost of this cleanup.

* Required

Reserve your use of the clubhouse by completing this form.



1. Enter the full name of the Homeowner/Resident requesting this event. Hereafter referred to as the "Host" of the event. *

2. House number of Host home address. *

This should be your address inside the neighborhood. ### Pepper Lane, Jensen Beach, FL 34957

3. Contact Email address

This will be used for confirmation of the event and other communication related to this event. We will not share this email with anyone outside of the HOA board and event planning committee.

4. Desired Contact Phone Number

Please provide a contact number that will be reachable before, during and after the hosted event. We will only contact you on this number should an issue arise with the event. All other contact will be via email.

5. Date of Hosted Event *

HOA events are expected on major holidays. Please check the HOA website or mailbox area for event notifications.

Example: January 7, 2019

6. Hosted Event Start Time *

Clubhouse use is restricted to operating hours which are 8:00am-10:00pm Sunday - Thursday and 7:00am-11:59pm Friday and Saturday. Please keep events within operating hours to prevent community disruptions or other clubhouse rule violations.

Example: 8:30 AM

7. Hosted Event End Time *

Clubhouse use is restricted to operating hours which are 8:00am-10:00pm Sunday - Thursday and 7:00am-11:59pm Friday and Saturday. Please keep events within operating hours to prevent community disruptions or other clubhouse rule violations.

Example: 8:30 AM

8. Expected Number of attendees *

The capacity of the clubhouse is #25?# people. Events exceeding this capacity will need to use outside space.

9. I expect individuals from outside the community to attend this hosted event. Please open the gate for this event. *

The host understands that they are responsible for the actions and any damages caused by guests from outside the community. If additional parking is need please remember parking is not allowed on the grass. Please use the street so long as you are not blocking right of way. Waveland beach park may be used for overflow.

Mark only one oval.

Yes

No

10. We intend to use the pool or pool deck as part of this event. *

The host understands that they are responsible to ensure guests and visitors follow the pool rules at all times. The pool is not reserved for exclusive use of the Hosted Event unless approved by the Bay Tree HOA Board.

Mark only one oval.

Yes

No

11. We intend to use the Grill. We understand and agree to the below rules for the use of the Grill. *

Selecting Yes to this question will require you to complete an optional section and agree to the rules for the use of the Grill.

Mark only one oval.

Yes and I agree to the terms above. *Skip to question 12*

No. We will not use the grill. *Skip to question 21*

Rules for using the Grill

This section is skipped automatically unless you have indicated you plan to use the grill for your event.

12. A grill has been donated to the HOA by a resident and it is available for use during Clubhouse Operation hours on a first come first serve basis. It may be reserved for Hosted Event or community events. This grill is a shared community facility. The host of the event is responsible for the safe use of the grill, following these rules, and agrees to be liable for any damages to persons or property resulting from the use or misuse of the grill.

Mark only one oval.

- I understand this responsibility and I agree to this liability
- I do not agree to this liability and will not use the grill.

13. Rule 1: Only adult residents are allowed to use the Grill. It must be used only in the designated cooking location which is not the designated storage location.

Mark only one oval.

- I understand this responsibility and I agree to follow this rule
- I disagree with this rule therefore I will not use the grill

14. Rule 2: Moving the grill to and from the storage or cooking location is the responsibility of the resident using the grill. All risk and responsibility for any damage to the grill, facility or personal injury stays with the resident using the grill.

Mark only one oval.

- I understand this responsibility and I agree to follow this rule
- I disagree with this rule therefore I will not use the grill

15. Rule 3: Smoking of food is allowed at the grill. Please be careful to not expose others to smoke. Be mindful of the wind direction to limit smoke entering into the clubhouse or attic area as this may set off the smoke alarms.

Mark only one oval.

- I understand this responsibility and I agree to follow this rule
- I disagree with this rule therefore I will not use the grill

16. Rule 4: Once you have finished cooking the grill must be cleaned, returned to its designated storage location, and covered.

Mark only one oval.

- I understand this responsibility and I agree to follow this rule
- I disagree with this rule therefore I will not use the grill

17. Rule 5: No cooking utensils, grilling tools, cleaning brushes, trays, or other accessories are to be left on or in the grill.

Mark only one oval.

- I understand this responsibility and I agree to follow this rule
- I disagree with this rule therefore I will not use the grill

18. Rule 6: All trash must be placed in an appropriate container and any food waste must be properly disposed of to ensure it does not stink up the clubhouse.

Mark only one oval.

- I understand this responsibility and I agree to follow this rule
- I disagree with this rule therefore I will not use the grill

19. Rule 7: The level of the propane tank should be checked before starting any cooking. If the tank is low or empty please refill it at your own expense. OPTIONAL: A spare propane tank may be available. Reach out to Michael Harris at 112 Pepper Lane.

Mark only one oval.

- I understand this responsibility and I agree to follow this rule
- I disagree with this rule therefore I will not use the grill

20. I would like to have some help moving the grill before or after my event. I know this help does not change any of my responsibilities or liabilities per this agreement.

Mark only one oval.

- Yes, some help moving the grill would be appreciated.
- No, I got this.

Financial and Legal Responsibility

21. I care about the cleanliness of the clubhouse and want to ensure the community is able to continue to use this facility. We are requesting a cleaning for the day after the event. We understand this will be \$75 and agree to pay this fee to the board. *

Mark only one oval.

- Yes, I will pay the extra \$75.00 cleaning fee.
- No, I will ensure the clubhouse is cleaned after my event and I agree to pay a cleaning fee if the HOA board, at their sole discretion, determines this is needed.

22. General Indemnity. The Host agrees to defend, indemnify and hold harmless the Bay Tree Association and its affiliates, employees, authorized agents, vendors, officers and directors from all liabilities, suits, claims, losses, damages and expenses, including reasonable attorneys' fees and expenses, of whatsoever kind and nature imposed upon, incurred by, or asserted against the indemnified parties for: (i) the breach of The Host's obligations, representations or warranties under this Agreement; or (ii) bodily injuries or deaths to persons or damage to or loss of or destruction of property caused by or resulting from the negligent acts or omissions of The Host, its agents, or its guests and to defend at its own expense all suits or proceedings arising out of any of the foregoing. *

Mark only one oval.

- I agree to the above term
- I disagree and will host my event somewhere else

23. By entering my name below I agree to the limitations and stipulations listed in this form and all clubhouse rules adopted by the Bay Tree HOA board. *

Please enter your legal name below.

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