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AMENDED BY-LAWS

CINNAMON TREE PROPERTY OWNERS ASSOCIATION, INC.*

RECORD VERIFIED

ARTICLE I Definitions

"Association" or "Corporation" shall mean and refer to Section 1.

CINNAMON TREE PROPERTY OWNERS ASSOCIATION, INC., a non-profit Corporation organized and existing under the laws of the State of Florida.

Section 2. The "Corporate Seal" shall mean and refer to

The seal bearing the name of the Corporation, the word "Florida," the words "Corporation Not for Profit," and the year of incorporation, an impression of which follows on the signature page.

Section 3. "Property or "Cinnamon Tree" shall mean and refer to

The Real and personal property within the jurisdiction of Cinnamon Tree Property Owners Association, Inc. as described in the legal description filed with the Articles of Incorporation in the office of the Secretary of State of Florida and such additions thereto as may hereafter be brought within the jurisdiction of the Association by acquisition.

"Common Properties" shall mean and refer to Section 4

That portion of the Property which is not deeded as single-family homes shall be known as the "Common Property" and includes all lands, improvements, buildings and equipment not so deeded. The Common Property is intended for the use of the members of the Association, their quests and invitses.

Section 5. "Home" shall mean and refer to

A single-family home which is a single unit of a four-unit building, guadraplex, or cluster-home located in Cinnamon Tree.

"The Declaration" or "Declaration" shall mean and refer to Section 6.

The Amended and Restated Declaration of Covenants and Restrictions.

ARTICLE 1 Location

Section 1. The principal office of the Association shall be 4120 NW Cinnamon Circle, Jensen Beach Florida 34957, or such other location as the Board of Directors may determine.

ARTICLE III Membership

Section 1. Every person or entity who is a record owner of a fee simple title to any home subject to the Declaration shall be a member of the Association, provided that any such person or entity who holds such interest merely as a security for the performance of an obligation shall not be a member.

Section 2. The rights of membership are subject to the payment of periodic, special and emergency assessments levied by the Association, the obligation of which assessments is imposed against each owner of and becomes a lien upon the property against which such assessments are made as provided by Section 2, D and E of the Declaration.

Section 3. The membership rights of any person whose interest in Cinhamon Tree is subject to assessments under Article III, Section 2, whether or not he or she be personally obligated to pay such assessments, may be suspended by action of the Directors during the period when the assessments remain unpaid; but, upon payment of such assessments, his or her rights and privileges shall be automatically restored. If the Directors have adopted and published rules and regulations governing the use of the common properties and facilities, and the

"Original By-Laws recorded at O.R. Book 517, Page 1633 et seq., Martin County, public records

Record and return to: Wackeen, Cornett & Googe, P.A P.O. Box 66, Stuart, FL 34995

3 n n 33 personal conduct of any person thereon, as provided in Section IV.B.3 of the Declaration, they may, in their discretion, suspend the rights of any such person for violation of such rules and regulations for a period not to exceed thirty (30) days for each violation.

ARTICILE IV Voting Rights and Member Meetings

Section 1. All members, as defined in Article III, Section 1, shall be entitled to one vote for each home in which they hold the interests required for membership.

When more than one person holds such interest or interests in any home, all Section 2. such persons shall be members and the vote for such home shall be exercised as they among themselves determine, but in no event shall more than one vote be cast with respect to any such home

Annual meetings of members shall be held upon a date selected by the Board Section 3. of Directors, and shall fall between the 15th day of January and the 15th day of April in each and every calendar year. No meetings shall be held on a legal holiday. The meetings shall be held at such time as the Directors shall select from time to time. The purpose of such meetings shall be the election of Directors and the transaction of other business authorized to be transacted by members

a. All meetings of the members shall be held at the office of the Association, or may be held at such time and place as shall be stated in the notice thereof.

1. Written notice of the Annual Meeting of Members shall be served upon or mailed to each member entitled to notice, at least ten (10) days, and no more than sixty (60) days prior to the meeting. Such notice shall be hand-delivered or mailed to each member at his or her address as it appears on the books of the Association. Proof of such mailing shall be given by the affidavit of the person giving the notice.

b. The order of business shall be as follows:

- 1. Calling of the roll and certifying of proxies.
- Proof of notice of meeting of waiver of notice.
 Reading and disposal of any unapproved minutes.
 Reports of Officers.
 Reports of Committees.

- 6. Election of inspector of Elections.
- 7. Election of Directors.
- 8. Unfinished Business
- 9. New Business.
- 10. Adjournment.

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c. Special Meetings of the Members shall be held whenever called by the President or by a majority of the Board of Directors and must be called by the Secretary, upon receipt of a written request from members of the Association owning a majority of the homes subject to the Declaration. Business transacted at all special meetings shall be confined to the objects and actions to be taken as stated in the notice of the meeting.

1. Written notice of Special Meetings of Members stating the time, place and object of such meeting shall be served upon or mailed to each member entitled to vote, at least five (5) days and no more than sixty (60) days prior to such meeting.

2. Nothing herein is to be construed to prevent members from waiving notice of meetings or acting by written agreement without meetings.

d. Votes may be cast in person or by proxy. Proxies must be filed with the Secretary of the Association at least twenty-four (24) hours prior to the meeting. The proxies shall be valid and entitle the holder thereof to vote only at the meeting for which the proxy was issued or any adjournment thereof.

e. A quorum for the transaction of business at the annual meeting, or any special meeting, shall consist of a majority of total members present at any meeting although less than a quorum may adjourn the meeting to a future date.

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f. When a quorum is present at any meeting, the vote of the majority of the members' votes represented present in person or by proxy shall decide any question brought before the meeting, unless the Declaration, Articles, these Bylaws or any applicable stature provides otherwise, in which event the vote prescribed by the Declaration, the Articles, these Bylaws or such statutes shall control.

g. Robert's Rules of Order (latest edition) shall govern the conduct of Association proceedings when not in conflict with the Declaration, Articles and Bylaws of the Association or with the statutes of the State of Florida.

ARTICLE V Property Rights and Rights of Enjoyment of Common Properties

Section 1. Each member shall be entitled to the use and enjoyment of the Common Properties, subject to the provisions of the Declaration of Covenants and Restrictions, Articles of Incorporation and Bylaws.

Section 2. Any member may delegate his or her rights of enjoyment in the Common Properties to the members of his or her family who reside upon the Property or to any tenants who reside thereon under a leasehold interest. Such member shall submit to the Secretary a form of registration to be supplied by the Association. The rights and privileges of such tenants are subject to suspension to the same extent as those of the member.

ARTICLE VI Association Purposes and Powers

Section 1. The Association has been organized to promote the health, safety and welfare of the residents of Cinnamon Tree. The Association shall have all powers granted to it by law, the Declaration, the Articles of incorporation and these Bylaws, all of which shall be exercised by its Board of Directors. Insofar as permitted by law, to do any other thing that, in the opinion of the Board of Directors, will promote the common benefit and enjoyment of the owners and residents of Cinnamon Tree.

Section 2. Maintenance of the Common Property shall be the responsibility of the Association as specifically detailed in Section III of the Declaration.

ARTICLE VII Board of Directors

Section 1. The affairs of the Association shall be managed by a Board of nine (9) Directors who must be members of the Association.

Section 2. Vacancies on the Board of Directors shall be filled by a majority vote of the remaining Board of Directors. Such appointment shall be for the unexpired term of the Director being replaced.

Section 3. Regular Meetings of the Directors shall be held in accordance with a schedule established by the Board of Directors. Such Regular meetings may be held without notice.

a. Special Meetings of the Board of Directors may be called by the President, on three (3) days' notice to each Director to be delivered by telephone, mail or in person. Special Meetings may also be called on written request of two (2) Directors. All notices of Special Meetings shall state the purpose, time and place of the meeting.

purpose, time and place of the meeting. b. Emergency Meetings may be called by the President or two (2) Directors, for good cause, so long as a majority of the Board of Directors receives actual notice of the meeting.

c. A majority of the Directors shall constitute a quorum for the transaction of business at all meetings of the Board of Directors. The acts of a majority of the Directors present at such meeting at which a quorum is present shall be the acts of the Board of Directors except where approval by a greater number is required by the Declaration, the Articles of these Bylaws.

d. The joinder of a Director in an action of a meeting by signing and concurring in the minutes of that meeting shall constitute the presence of such Director for the purpose of determining a quorum.

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e. Any action required to be taken at a meeting of the Directors may be taken without a meeting if a consent in writing setting forth the action so to be taken signed by all of the Directors, is filed in the minutes of the proceedings of the Board. Such consent shall have the same effect as a unanimous vote.

f. In the absence of the presiding Officer, the Directors present shall designate one of their number to preside.

q. The order of business at Director's meetings shall be as follows:

- Calling of Roll.
 Reading and disposal of any unapproved minutes.
 Reports of Officers and Committees.
 Election of Officers.

- 5. Unfinished Business.
- 6. New Business.
- Adjournment.

h. Robert's Rules of Order (latest edition) shall govern the conduct of Association proceedings when not in conflict with the Declaration, Articles and Bylaws of the Association or with the statutes of the State of Florida.

ARTICLE VIII Election of Directors

Section 1. Prior to each annual meeting, the Board of Directors shall appoint a nominating committee consisting of three (3) members, using such procedures as the Board may establish. The Nominating Committee shall nominate one person for each vacancy to be filled at the Annual Meeting, and each member shall be provided with a list of nominations at least seven (7) days prior to the annual meeting. Other nominations may be made from the floor. The election shall be by written ballot (unless dispensed with by unanimous consent) and by a majority of the votes prost or the person ballot control with our power by the power of the votes prost or the person ballot and the control of the votes prost or the person ballot (unless dispensed with by unanimous consent) and by a majority of the votes prost or the person ballot (unless dispensed with by unanimous consent) and by a majority of the votes prost or the person ballot (unless dispensed with by unanimous consent) and by a majority of the votes prost or the person ballot (unless dispensed with by unanimous consent) and by a majority of the votes prost or the person ballot (unless dispensed with by unanimous consent) and by a majority of the votes prost or the person ballot (unless dispensed with by unanimous consent) and by a majority of the votes prost or the person ballot (unless dispensed with by unanimous consent) and by a majority of the votes prost or the person ballot (unless dispensed with by unanimous consent) and by a majority of the votes person and by the person ballot (unless dispense) and by a majority of the votes person and by the person ballot (unless dispense) and by a majority of the votes person and by the person and by a majority of the votes person cast, each person being entitled to cast one vote for each vacancy to be filled.

a. The organizational meeting of the Board of Directors shall be held within ten (10) days of an annual election at such place and time as shall be fixed by the directors at the annual election meeting, and no further notice of the organization meeting shall be necessary.

The executive officers of the Association, who shall be elected by the Board of Section 2. Directors, shall consist of President, Vice President, Secretary, and Treasurer, and any such other officers the Board may deem necessary for appointment.

No director shall receive or be entitled to any compensation for his or her services as director, but shall be entitled to reimbursement for all expenses sustained by him or her as such, if incurred upon the authorization of the Board.

Any Director or Officer of the Association may resign at any time, by instrument in writing Resignations shall take effect at the time specified therein. If no time is specified, resignations shall take effect at the time of receipt by the President or Secretary of the Association. The acceptance of a resignation shall not be necessary to make it effective.

Any officer may be removed with or without cause by a majority vote of the full Board of Directors at a meeting of Directors called at least in part for the purpose of considering such removal. Any officer or director may be removed with or without cause, and for any reason, upon a petition in writing by a majority of the members of this Association approved at a meeting of members called at least in part for that purpose, by a two-thirds (2/3) vote of the membership. The petition calling for the removal of such officer or director shall set for the a time and place for the meeting of members, and notice shall be given to all members of such special meeting of the members at least ten (10) days prior to such notices of special meetings. At any such meeting, the officer or director whose removal is sought shall be given the opportunity to be heard.

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ARTICLE IX Powers and Duties of the Board of Directors

Section 1. The Association shall have all of the powers specifically provided for in the Declaration, the Articles of Incorporation, and all of the common law and statutory powers ordinarily exercised by a corporation not-for-profit in accordance with the statutes of the State of Florida.

ARTICLE X Duties of Officers

Section 1. The President shall be the chief executive officer of the Association and shall;

a. Act as presiding officer at all meetings of the Association and of the Board of Directors.

b. Call special meetings of the Board of Directors and of members.

c. Sign with another Officer, if the Board of Directors so require, all checks, contracts, promissory notes, deeds and other instruments on behalf of the Association, except those which the Board of Directors specifies may be signed by other persons.

d. Perform all acts and duties usually required of an executive to insure that all orders and resolutions of the Board of Directors are carried out.

e. Appoint committees and act as ex-officio member of all committees, and render an annual report at the annual meeting of members.

f. The Vice President, in the absence or disability of the President, shall exercise the powers and perform the duties of the President. He or she shall assist the President, generally, and exercise such other powers and perform such other duties as shall be prescribed by the Directors.

Section 2. The Secretary shall:

a. Attend all regular and special meetings of the members of the Association and the Board of Directors and keep all records and minutes of proceedings thereof or cause the same to be done.

b. Have custody of the Corporate seal and affix the same when necessary or required

c. Attend to all correspondence on behalf of the Board of Directors, prepare and serve notices of meetings, and keep membership books.

 Perform such other duties as the Board of Directors may determine and on all occasions in the execution of his or her duties, act under the control and direction of the Board of Directors.
 Have custody of the minute book of the meetings of the Board of Directors and members, and act as transfer agent to record transfers and regulations of the corporate books.

Section 3. The Treasurer shall:

Attend all meetings of the membership and of the Board of Directors.

b. Receive such monies as shall be paid in to his or her hands for the account of the Association and disburse funds as may be ordered by the Board of Directors, taking proper vouchers for such disbursements, and be custodian of all securities, contracts, leases and other important documents of the Corporation which he or she shall keep safety deposited.
c. Supervise the keeping of accounts of all financial transactions of the Association in books belonging to the Association, and deliver such books to his or her successor. He or she shall prepare and distribute to all of the members of the board at least ten (10) days plor to each annual meeting, and whenever else required, a summary of the financial transactions and condition of the Association from the preceding year. He or she shall make a full and accurate report on matters and business pertaining to his or her office to the members at the annual meeting, and make all reports required by law. He or she shall prepare the annual budget, and present it to the Board for its consideration.

d. The Treasurer may have the assistance of an accountant or auditor, who shall be employed by the Board of Directors. In the event the Association enters into a management agreement, it shall be proper to delegate such of the Treasurer's functions to the management agent as is deemed appropriate by the Board of Directors.

e. The Treasurer shall, no later than fourteen (14) calendar days prior to the annual budget meeting, notify each property owner of such meeting and enclose with the notification a copy of the proposed budget. This duty is mandatory under the 1984 Amendment to the Florida Condominum Act.

ARTICLE XI Assessments and Collections

a. Assessments may be levied and collected as detailed in the Declaration.

ARTICLE XII Fiscal Management

Section 1. Fiscal Year: The fiscal year of the Association shall begin on the first day of January in each year, provided, however, that the Board of Directors is authorized to change to a different fiscal year at such time as the Board deems it advisable.

Section 2. Depositories: The funds of the Association shall be deposited in a bank or banks in Martin County, Florida, in an account for the Association under resolutions approved by the Board of Directors, and shall be withdrawn only over the signature of the Treasurer, the President or such other persons as the Board may a uthorize. The Board may require more than one (1) signature on checks and bank drafts. The funds shall be used only for Association purposes.

Section 3. Fidelity Bonds: Fidelity bo ds may be required by the Board of Directors from all officers and employees of the Association, and from any contractor handling or responsible for Association funds. The premiums for such bonds shall be paid by the Association.

Section 4. Records: The Association shall maintain accounting records according cording to good practice which shall be open to inspection by members at reasonable times. Such records shall include a record of receipts and expenditure accounts for each member, which shall designate the name and address of the member, the amount of each assessment, the due dates and amount of each assessment, the amounts paid upon the account, and the balance due, a register for the names of any mortgage holders or lienholders who have notified the Association of their liens, and to which tienholders the Association will give notice of default if required.

Section 5. Annual Statement: The Board of Directors shall present a ually to the members a full and clear statement of the business and condition of the Association, as prepared by an independent accountant.

Section 6. Insurance: The Association shall procure, maintain and keep in full force and effect, such insurance as may be required by the Declaration or to protect the interest of the Association.

Section 7. The receipts and expenditures of the Association may be created and charged to accounts as the Board of Directors may determine, in accordance with good accounting practices.

Section 8. Budget: The Board of Directors shall adopt a budget for each fiscal year that shall include the estimated funds required to defray the assessments and to provide and maintain funds for the accounts established by the Board of Directors, in accordance with good accounting practices.

ARTICLE XIII Administrative Rules and Regulations

Section 1. The Board of Directors may, from time to time, adopt rules and regulations governing the details of the ope ation and use of the property provided that the rules and regulations shall be equally applicable to all members and uniform in the application and effect.

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ARTICLE XIV Violations and Defaults

Section 1. In the event of a violation (other than non-payment of an assessment by a home owner) of any of the provisions of the Declaration, these By-Laws, the Rules and Regulations of the Association or the Articles, the Association, after reasonable notice to cure, not to exceed thirty (30) days, shall have all rights and remedies provided by law. including without limitation (and such remedies shall or may be cumulative) the right to sue for damages, the right to such injunctive relief and in the event of a failure to pay assessments, the right to foreclose its lien provided in the Declaration; and in every such proceeding, the home owner at fault shall be liable for court costs and the Association's reasonable attorney's fees. A suit to collect unpaid assessment, may be prosecuted by the Association without waiving the lien securing such unpaid assessment.

ARTICLE XV Amendment of Bylaws

Section 1. These By-Laws may be amended, modified or rescinded by a resolution adopted by a majority of the Board of Directors at any duly called meeting of the Board, and thereafter submitted to the members at any duly convened meeting of the members and approved by a two-thirds (2/3) vote of the members' votes present or by proxy, provided there is a quorum, and further provided that the notice of such meeting of members specifying the proposed change is given in the notice of meeting. Notice may be waived by a member. Any member of the Association may propose an amendment to the Board, and the Board shall act upon such proposal at its next meeting. A copy of each amendment shall be attached to a certificate, certifying that the amendment was duly adopted as an amendment to the By-Laws, which certificate shall be executed by the officers of the Association. Amended Bylaws shall become effective on adoption of the Board in accordance with section VIII paragraph E of the Dedaration.

ARTICLE XVI Validity

Section 1. If any Bylaw, regulation, or rule shall be adjudged invalid, such fact shall not affect the validity of any other Bylaw, regulation or rule.

ARTICLE XVII Consistant with Declaration of Covenants and Restrictions

Section 1. These By-Laws and the Articles of Incorporation of the Association shall be construed, in case of any ambiguity or lack of clarity, consistent with the provisions of the Amended and Restated Declaration of Covenants and Restrictions for Cinnamon Tree.

Section 2. The foregoing were adopted as the Bylaws of Cinnamon Tree Property Owners Association, Inc., a Corporation Not for Profit under the Laws of the State of Florida, at a meeting of the Board of Directors on the 20th day of April, 1992.

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IN WIT ESS WHEREOF, the undersigned has caused these presents to be signed in its name, by its President, its Secretary and its Corporate Seal, affixed this 1414 day of December, 1992. CINNAMON TREE WITNESSES: PROPERTY OWNERS ASSOCIATION, INC. 4 M By L ~ Name: KER Printed Alfred A. Valero, President e 0 By: Printed Name: RUSSELL F. HOBART Ollie M. Lee, Secretary CORPORATE SEAL: STATE OF FLORIDA COUNTY OF MARTIN The foregoing instrument was acknowledged before me this No. day of DECMEN, 1992 by Alfred A. Valero, President of Cinnamon Tree Property Owners Association, Inc., [X] who is personally known to me or [] who has produced identification in the form of _ and who did take an oath. NOTARY PUBLIC Notary Public ad Paulain at Large - Commission Expires: April 13, 1993 NOTARY STAMP: STATE OF FLORIDA COUNTY OF MARTIN The foregoing instrument was acknowledged before me this $\frac{14}{12}$ day of $\frac{14}{122}$, 199 $\stackrel{2}{\sim}$ by Ollie M. Lee, Secretary of Cinnamon Tree Property Owners Association, Inc., [X] who is personally known to me or [] who has produced identification in the form of _ and who did take an oath. K. Notery Public April 13, 1993 NOTARY PUBLIC NOTARY STAMP OREKO 991 PGO 625 . . . $\cdot \gamma_{\cdot}$ -07 Courses outrainty 8

CERTIFICATE

Cinnamon Tree Property Owners Association, Inc., by its duly authorized officers, hereby certifies that the Amended By-Laws of Cinnamon Tree Property Owners Association, Inc., a copy of which is attached hereto, was duly and regularly adopted and passed by the membership of Cinnamon Tree Property Owners Association, Inc.

EXECUTED this 14 77 day of Decale, 1992.

WITNESSES;

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Ś By: Alfred A. Valero, President ĥ Kl n **169** By: OILIE M. Lee, Secretani S 21-50012 1.02 i,

PROPERTY OWNERS ASSOCRATION, INC.

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Notery Public State of Florida at Large My Commission Expires

April 13, 1993

WACKEEN, CORNETT & GOOGE, P.A. P.O. Box 66, Stuart, FL 34995

CINNAMON TREE

NOTARY PUBLIC NOTARY STAMP:

STATE OF FLORIDA COUNTY OF MARTIN

The foregoing instrument was acknowledged before me this $\frac{1}{2}$ day of $\frac{1}{2}$ of $\frac{1}{2}$ by Alfred A. Valero, President of Cinnamon Tree Property Owners Association, Inc., [X] who is personally known to me or [] who has produced identification in the form of and who did take an oath. and who did take an oath.

STATE OF FLORIDA COUNTY OF MARTIN

The foregoing instrument was acknowledged before me this 4 day of <u>DECMSE2</u>, 1992 by Ollie M. Lee, Secretary of Cinnamon Tree Property Owners Association, Inc., [] who is personally known to me or [] who has produced identification in the form of and who did take an oath. CLERK OF CIRCUIT COURT <u>د</u> 12 DEC 23 PH 3: 19 + NOTARY PUBLIC NOTARY STAMP: Notary Public State of Florida et Large My Commission Explose EL FOR RECU ¢., . Ξ, April 13, 1000 Ÿ, 0 ü SLIC Record and return to: ΒY

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CERTIFICATE OF AMENDMENT TO BYLANS

The undersigned, being all of the officers, including the necretary and keeper of the minutes and records, of CINNAMON TRFE PROPERTY OWNERS ASSOCIATION, INC., a corporation not for profit, hereby certify that the following is a true and accurate copy of amendments to the bylaws of this corporation duly adopted at a meeting of the members of the corporation, (the members being the owners of the units comprising the development known as "Cinnamon Tree"), duly called and held on Murch 12, 1985:

> Sue attached Schedule "A" which sets forth the amondments to the bylaws.

We hereby certify that pursuant to Article XIV of the bylaws the attached duly adopted amendments to the bylaws of this corporation were adopted by resolution of a majority of the Board of Directors at a duly called meeting of the Board of Directors, and thereafter submitted to the members at the corporation's annual meeting on March 12, 1985, such meeting being duly and properly noticed and convened, and a guorum being present. We further certify that the notice of such meeting specified the proposed amendments and when submitted to the members for voting at such meeting, the attached amendments were approved by at least a two-thirds (2/3) vote of the members' votes present or by proxy.

IN WITNESS WHEREOF, we have hereunto set our hands as all of the officers of said corporation and affixed the corporate seal this 12 day of the 1985.

Witness 3:

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STATE OF FLORIDA COUNTY OF MARTIN The foregoing instrument was acknowledged before me this 5 day of 1985, by 1 4 54414 President, of CINNAMON TREE PROPERTY OWNERS ANSOCIATION, INC., a Florida corporation, on behalf of the corporation. Notary public My Commission Expires: STATE OF FLORIDA COUNTRY OF MARTIN The foregoing instrument was acknowledged before me this day of Vice President, of CINNAMON TREE PROPERTY OWNERS ASSOCIATION, INC., a Florida corporation, on buhalf of the corporation. Notary Public My Commission Expires: STATE OF FLORIDA COUNTY OF MARTIN The foregoing instrument was acknowledged before me this of day of 1985, by an exception of the corporation, INC., a Florida corporation, on behalf of the corporation. _ Notary public My Commission Expires: STATE OF FLORIDA COUNTY OF MARTIN The foregoing instrument was acknowledged before me 5 day of 1985, by Contended of the corporation, Treasurer, of CINNAMON TREE PROPERTY OWNERS ASSOCTATION, a Florida corporation, on behalf of the corporation. before m'e this INC .. 1. public Notary My Commission Expires: "PR 661 PAGE 532 ١. .