



The Admiralty Check List

- Lease / Resale Information Form
- Vehicle Registration Form
- Deed Page
- Pet Page (Sales Only – renters may not have pets)
- Email Consent Form (Sales Only)
- Disclosure Summary (Sales Only)
- Voting Certificate (Sales Only)
- Lease / Resale Contract
- Application Fee of \$100.00 payable to The Admiralty

Please make sure when submitting your application all documents and fees are included.

***** If an application is submitted that is **NOT** complete, it will **NOT** be accepted and/or processed. Please ensure that you have all the required information, forms and signatures to avoid any delay(s) in the approval of your application.

***Please submit and/or send all complete applications and fees to Watson Association Management, LLC office located at: 1648 SE Port St Lucie Blvd., Port St. Lucie, FL 34952**

1648 SE Port St. Lucie Blvd., Port St. Lucie, FL 34952
808 Dunlawton Avenue, Port Orange, FL 32127
1410 Palm Coast Parkway NW, Palm Coast, FL 32137

Phone 772.871.0004 Fax 772.871.0005
Phone 386.252.2661 Fax 386.673.4943
Phone 386.246.9720 Fax 386.246.9271

www.WatsonAssociationManagement.com



Association Management

Lease / Resale Information Form

Property Address: _____ Date: _____

Applicant Name: _____ Active Military Service Member: _____ Yes _____ No

Co-Applclicant Name: _____ Active Military Service Member: _____ Yes _____ No

Any other occupants? YES NO If yes, please list the name, age & relationship: _____

Present Address: _____
(Street, City, State, & Zip)

Applicant Phone #: _____ Co-Applclicant Phone #: _____

Do you intend to:

- ☐ Live in the unit as a primary residence
- ☐ Maintain as a secondary residence
- ☐ Offer the unit as a rental unit

Please list the name & number of the nearest relative in case of an emergency:

Name: _____ Phone #: _____

Address: _____

Name: _____ Phone #: _____

Address: _____

- ◆ I/WE FULLY AUTHORIZE INVESTIGATION OF ALL ANSWERS AND REFERENCES GIVEN.
- ◆ I/WE HEREBY AGREE TO ABIDE BY ALL DOCUMENTS AND RULES & REGULATIONS OF ADMIRALTY, A COPY OF WHICH DOCUMENT I HAVE RECEIVED FROM LESSOR/SELLER.

IF SELLER FAILS TO PROVIDE A SET OF DOCUMENTS TO BUYER, A COPY WILL BE MADE AVAILABLE BY THE ASSOCIATION MANAGEMENT COMPANY AT A COST OF \$50.00 PER DOCUMENT COPY.

PLEASE NOTE:

- ◆ **PURCHASERS MUST OWN THEIR UNIT FOR A PERIOD OF 24 MONTHS PRIOR TO LEASING**
- ◆ *Renters are not permitted to sub-lease at any time.*
- ◆ *A copy of the sales contract or lease must be attached to this application.*

I agree that the terms of the attached contract/lease are within the requirements of Admiralty Rules & Regulations pertaining thereto.

PURCHASER/LESSEE: _____ Date: _____

PURCHASER/LESSEE: _____ Date: _____

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VEHICLE REGISTRATION FORM

Property Address: _____ Date: _____

Name: _____
(All Applicants)

Present Address: _____
(Street address, City, State, Zip)

VEHICLE # 1:

Make: _____

Model: _____

Year: _____

Color: _____

VIN: _____

Tag: _____

State: _____

VEHICLE # 2:

Make: _____

Model: _____

Year: _____

Color: _____

VIN: _____

Tag: _____

State: _____

Vehicle 1 registered to: _____

Vehicle 2 registered to: _____

PLEASE NOTE:

- ◆ ALL INFORMATION ON THIS FORM MUST BE COMPLETED.
- ◆ ANY CHANGES IN USE OR APPEARANCE OF THE ABOVE DESCRIBED VEHICLE(S) MUST BE SUBMITTED TO THE BOARD OF DIRECTORS WITH A NEW APPLICATION.
- ◆ IT IS CLEARLY UNDERSTOOD THAT CARS MUST BE PARKED IN THE GARAGE. PARKING IN THE STREETS IS NOT PERMITTED.

Signature: _____ Date: _____

Signature: _____ Date: _____

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**Deed Restricted Community**

I (we) understand that we are moving into a deed restricted community. I (we) hereby agree to abide by all Documents and Rules and Regulation of The Admiralty, I (we) received a copy from the Lessor/Seller. If seller fails to provide a set of Documents to Buyer, I (we) may obtain a copy from Watson Association Management at a cost of \$50.00.

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Buyer/Lessee

Signature: _____

Date: _____

Buyer/Lessee

Signature: _____

Date: _____

I/We _____ have _____ have not received the Milestone Structural Integrity Report from the Seller. I /We understand it is the Sellers responsibility to provide this report.

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PLEASE ADVISE US OF ANY ANIMALS TO BE RESIDING IN THE UNIT

PER ASSOCIATION DOCUMENT SECTION 9.7

“No apartment or portion of the condominium property or any property operated by the Association shall be occupied by any pet animal except dogs not exceeding 25 pounds, cats, tropical fish or birds in cages. No pet animals shall be allowed outside of a Unit unless leashed or under the direct control and in the presence of the owner thereof. No pet animal shall be allowed to create or cause any disturbance or nuisance of any kind. The owner of any pet shall be liable for any and all damage caused by such animal to any part of the Condominium Property or any property owner by the Association. In no event shall any pet be allowed at or upon the recreational facilities operated by the Association. Each Unit may have up to **two (2) pets not to exceed 25 pounds each in weight**. The foregoing restrictions do not apply to service animals under the Americans with Disabilities Act or Assistance Animals under the Fair Housing Act.

Pet (s)? Yes _____ No _____

Type: _____ Weight: _____ Age: _____ Color: _____ Sex: _____ Name: _____

Type: _____ Weight: _____ Age: _____ Color: _____ Sex: _____ Name: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

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EMAIL AUTHORIZATION FORM

New Florida statutes state it is against the law to send mass emails to owners without their written consent. By completing, signing, and returning this form, you are authorizing the Board of Directors of The Admiralty Association, Inc. and Watson Association Management to send you information of the Association meetings, reports on actions taken by the Board at those meetings, violations, updates and/or special information. Your email address will not be used for any other purpose than those listed in the previous sentence.

We want to keep you better informed about the developments and issues regarding your investment as an owner in The Admiralty.

Yes

☐

I authorize The Admiralty Association and Watson Association Management to email me appropriate meeting notices, agendas, reports, violation letters and other information.

Email Address: _____

Phone Number(s): _____

Unit Address: _____

Signature(s): _____

Printed Name(s): _____

No

☐

I do not want to receive emails from The Admiralty Association and Watson Association Management.

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Disclosure Summary
Sales Only

The Admiralty

1. As a purchaser of property in this community, you will be obligated to be a member of a condominium association.
2. There have been recorded restrictive covenants governing the use and occupancy of properties in this community.
3. You will be obligated to pay assessments to the association, which assessments are subject to periodic change.
4. Your failure to pay these assessments could result in a lien on your property.
5. The statements contained in this disclosure form are only summary in nature, and, as a prospective purchaser, you should refer to the covenants and the association governing documents.
6. These documents are matters of public record and can be obtained from the record office in the county where the property is located.

Purchaser: _____
Signature

Date

Purchaser: _____
Signature

Date

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(SALES ONLY)

VOTING CERTIFICATE
The Admiralty Association, Inc.

Know all men by these present, that the undersigned is the record owner (s) In THE ADMIRALTY Association, Inc. shown below, and hereby constitutes, appoints and designates:

(Insert one owners name above)

As the voting representative for the CONDOMINIUM ASSOCIATION unit owned by said undersigned pursuant to the by-laws of the Association.

The aforementioned voting representative is hereby authorized and empowered to act in the capacity herein set forth until such time as the undersigned otherwise modifies or evokes the authority set forth in this voting certificate.

Dated this _____ day of _____, 20____.

Signature

Signature

(Unit owner's signature – If jointly-owned, both owners' signatures required)

Property Address _____
Palm City, FL 34990

When there is a corporation or partnership as owners of the property, then a voting representative must be appointed by the corporation or partnership and becomes the representative. All owners must sign this form to acknowledge this appointment.

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